

CITY OF PITTSBURG

REQUIREMENTS FOR CEREMONIAL AND OFFICIAL COMMEMORATIVE RENAMING OF EXISTING STREETS

POLICY STATEMENT:

The City of Pittsburg recognizes the interest from the public to honor individuals who participate in or contribute to the betterment of the community in an extraordinary manner. The City of Pittsburg also recognizes the social, cultural and economic benefits to the community as a result of relationships established through its Sister Cities program.

The intent of this policy is to set guidelines that advise the public of the requirements for the ceremonial and official renaming of existing streets in the City in honor of accomplished individuals, and for ceremonial re-naming of existing streets.

PROCEDURES:

1. All requests for ceremonial or official street name consideration must be by letter and addressed to the City of Pittsburg, City Manager's Office, 65 Civic Avenue, Pittsburg, California 94565. The request must state the reason that the name is proposed. For ceremonial or official street renaming requests in honor of individuals, the request must include a statement of the significance of the candidate(s) and of their contributions to the community. The requestor shall be responsible for all costs for City staff time, public noticing, and any signage associated with the renaming, and to that end, shall submit with the request a deposit, in the following amounts:
 - a. For each ceremonial street naming request, the initial deposit shall be \$2,000.
 - b. For each official street renaming request, the initial deposit shall be \$4,000.
2. The City Manager's Office shall supply to the requestor the criteria and procedures for street name recognition.
3. Upon receipt of the written request for street name consideration, the City Manager's Office shall forward the request to the Engineering Department and Land Use Subcommittee.
4. ***For official street renaming requests***, the Engineering Department shall determine whether the name has been assigned to another street in the City or elsewhere in Contra Costa County. The Post Master and local emergency and safety services providers shall be consulted in this determination. A name that has been assigned to another street in the City or County, or that has similar spelling or pronunciation as another street in the City or County, shall be determined to be ineligible. The Land Use Subcommittee shall also review and provide input on the request.

5. In the event that the Engineering Department determines that the proposed street name is eligible, and the Land Use Subcommittee is supportive of the request, the City Council shall conduct a public meeting and shall evaluate the written presented material from the nominating party and the input from the Land Use Subcommittee. ***For official street renaming requests***, the meeting shall include a public hearing noticed and held in accordance with the requirements of the California Streets and Highways Code.
6. A spokesperson for the candidate individual must be present to address any questions from the City Council when the Council meets to consider these requests. An oral presentation may be given as supplement to the written documentation.
7. After considering written and oral testimony at the public meeting or public hearing, as applicable, the City Council shall by resolution approve or deny the request for street name change.
8. ***For official street renaming requests***, if the renaming is approved by the City Council, the Engineering Department shall send to the Post Master, County Assessor, Clerk of the Board of Supervisors, local emergency and safety services providers, and affected property owners and residents notice of the newly assigned street name.
9. If the renaming is approved by the City Council, the nominating party shall submit to the Engineering and Public Works Departments appropriate fees as necessary to fully cover the costs to purchase and install new street name signage in accordance with the City's standards.

GUIDELINES FOR STREET NAME CONSIDERATION:

The guidelines shall be strictly followed with the individual demonstrating enduring and outstanding qualities in order to be recommended for street name designation.

- A. The proposed name shall be the name and/or title of a past or present resident of the City of Pittsburg; or shall be a person of region-wide, state-wide or nationwide significance whose contributions to society resonate in the culture of the local community. Requests for ceremonial street name may also include recognition of an existing Sister City relationship.
- B. For commemorative renaming requests in honor of individuals, the individual must have demonstrated outstanding achievements, accomplishments, or contributions to or enrichment of the City of Pittsburg and its residents; and the individual must possess sound moral and social character.
- C. The candidate must have a minimum of three (3) independent nominations, and each nomination must be from a current Pittsburg resident.

CITY OF PITTSBURG

REQUIREMENTS FOR COMMEMORATIVE NAMING OF NEW STREETS

POLICY STATEMENT:

The City of Pittsburg recognizes the interest from the public to honor individuals who participate in or contribute to the betterment of the community in an extraordinary manner. The intent of this policy is to set guidelines that shall advise the public of street naming requirements. Streets to be named in accordance with this policy shall be streets proposed within new developments. The honor shall be reserved to recognize extraordinary achievements.

PROCEDURES:

1. All requests for street name consideration must be by letter and addressed to the City of Pittsburg, City Manager's Office, 65 Civic Avenue, Pittsburg, California 94565. The request must state the reason that the name is proposed, and the significance of the candidate and of their contributions to the community.
2. The City Manager's Office shall supply to the requestor the criteria and procedures for street name recognition.
3. Upon receipt of the written request for street name consideration, the City Manager's Office shall forward the request to the developer of the subdivision and to the Engineering Department.
4. If the developer of the subdivision accepts the proposed street name, the Engineering Department shall determine whether the name has been assigned to another street in the City or elsewhere in Contra Costa County. The Post Master and local emergency and safety services providers shall be consulted in this determination. A name that has been assigned to another street in the City or County, or that has similar spelling or pronunciation as another street in the City or County, shall be determined to be ineligible.
5. Eligible street name(s) shall be included on the final map for the subdivision, which shall be subject to approval by the City Council in accordance with the Subdivision Ordinance (Pittsburg Municipal Code Title 17).
6. A spokesperson for the candidate individual must be present to address any questions from the City Council when it meets to consider these requests. An oral presentation may be given as supplement to the written documentation.
7. Following City Council adoption of a resolution approving the final map for the subdivision, the Engineering Department shall send notice to the Post Master and local emergency and safety services providers of the newly assigned street name.

8. The developer of the subdivision shall purchase and install street name identification signage in accordance with the requirements of the Subdivision Ordinance.

GUIDELINES FOR STREET NAME CONSIDERATION:

The guidelines shall be strictly followed with the individual demonstrating enduring and outstanding qualities in order to be recommended for street name designation.

- A. The candidate must be a past or present resident of the City of Pittsburg, or if not a past or present resident, shall be a person of state-wide or nationwide significance whose contributions to society resonate in the culture of the local community.
- B. The individual must have demonstrated outstanding achievements, accomplishments, or contributions to or enrichment of the City of Pittsburg and its residents; and the individual must possess sound moral and social character.
- C. The candidate must have a minimum of three (3) independent nominations, and each nomination must be from a current Pittsburg resident.