

Pittsburg City Clerk's Office YOUR ★ LOCAL ELECTION HEADQUARTERS



NOVEMBER 5, 2024 GENERAL ELECTION CANDIDATE GUIDELINES FOR ISSUING AND SUBMITTING NOMINATION PAPERS

The nomination period for candidates seeking election to the City Council on November 5, 2024 opens on July 15 and runs through August 9. We will be scheduling appointments for candidates interested in taking out nomination papers, and we are discouraging folks from simply walking in for service. Please contact the City Clerk's Office by email cityclerk@pittsburgca.gov to schedule an appointment. We have both morning and afternoon appointments available to be able to accommodate everyone. The office is closed from noon to 1:00pm. Once you schedule your appointment, you will come into City Hall to the Planning/Building/Engineering counter at the arranged time and meet with the City Clerk and staff.

Paperwork to run for elected office in Pittsburg must be personally signed and cannot be accepted electronically.

If you are interested in running for office, we encourage you to review the enclosed documents, for important dates and filing information. You will also need to complete an Application for Nomination Packet form located at City Hall.

Alice E. Evenson, City Clerk



MUNICIPAL ELECTION

Your Guide to running for Pittsburg City Council

The following information is intended to assist residents who are considering running for Pittsburg City Council.



ELECTION DATE:

Pittsburg will conduct a Municipal Election on Tuesday, November 5, 2024.

QUALIFICATIONS FOR OFFICE:

- U.S. Citizen
- 18 years of age or older
- Registered voter living in the City of Pittsburg

GETTING STARTED EARLY:

- Review the Fair Political Practices Commission (FPPC) Campaign website at www.fppc.ca.gov
- File FPPC Form 501 Candidate Intention Statement with the City Clerk's Office before receiving contributions or spending your own funds.
- Open a bank account if you plan to receive contributions from others or you plan to expend personal funds totaling \$2,000 or more. All money used for campaign purposes, including the candidate's personal funds, must be deposited in the campaign bank account prior to the expenditure.
- File FPPC Form 410 Statement of Organization with the Secretary of State within 10 days of receiving \$2,000 in Contributions. File a copy of Form 410 with the City Clerk's Office.

CANDIDATE FILING PERIOD

The filing period begins on July 15, 2024, and ends on August 9, 2024. If an incumbent does not file by August 9, 2024, the filing period will be Extended to August 14, 2024, at 5:00pm, for Candidates other than the incumbents.

A candidate Handbook, including Official Nomination Papers and Campaign Filing information, will be available by appointment with the City Clerk's Office beginning July 15, 2024.

STEP 1:

Contact the City Clerk's Office for an appointment July 15 through August 9.

STEP 2:

Complete Nomination papers and collect signatures.

STEP 3:

File nomination papers with the City Clerk's Office. Deadline August 9 (may be extended to August 14).



To schedule your appointment, please call the City Clerk's Office at 925-252-5011 or email cityclerk@pittsburgca.gov





YOU WANT TO RUN FOR OFFICE?

CONTRA COSTA COUNTY CLERK-RECORDER-ELECTIONS DEPARTMENT IS HOSTING THREE (3) WORKSHOPS

These workshops are designed to remove the mystery from running for office. Experts will cover what's involved with running for office, including how to file and appear on the ballot, campaign finance disclosure requirements, strategies for spreading your message (including social media), and what happens when you're in the public eye.

Lafayette Library
3491 Mount Diablo Blvd
Lafayette, CA 94549

Date & Time:

June 22, 2024
9AM-12PM

Antioch Senior Center
415 W 2nd Street
Antioch, CA 94509

Date & Time

June 24, 2024
6PM-9PM

Hana Gardens Senior Center
10870 San Pablo Ave
El Cerrito, CA 94530

Date & Time

June 26, 2024
6PM-9PM

If you have any questions or if you would like to reserve a free ticket to one of these workshops email outreach@vote.cccounty.us or call 925-335-7805