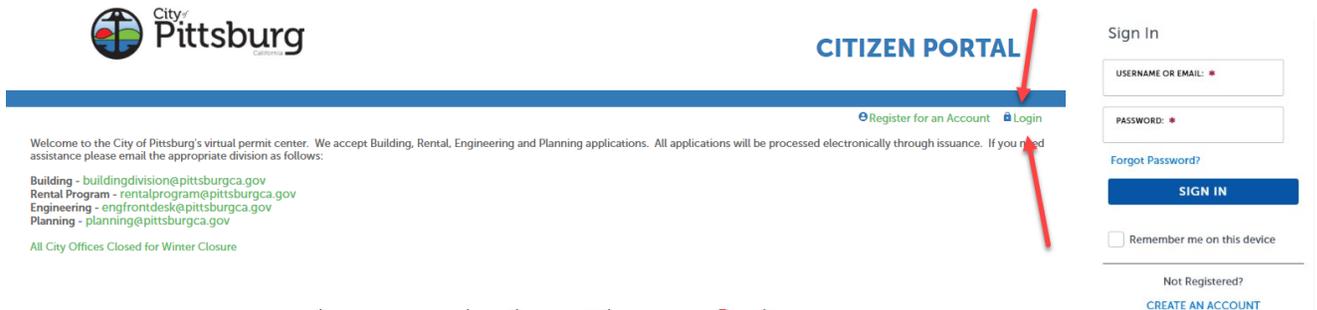


Community and Economic Development Department – Business License

Renewing a License previously created and approved in Accela.

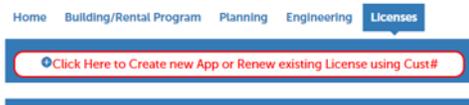
1. Go to the Citizen Portal and sign in.
<https://aca-prod.accela.com/pittsburg>



2. Select Licenses



3. **DO NOT** Select the red text for “Click here to create a new app or renew”



4. Select “Renew this License” that is associated with your record number.



- Please Verify the data on each screen. If no additional review is required, fees must be paid to renew your license.
- If your application requires documents to be reviewed, you will be notified to pay fees once your data is validated by City staff.
- Once your application is complete, allow 24 hours for your information to be validated and you will receive an email to log back into the portal to pay your fees so your renewal can be issued.

If you have any questions or need assistance, please contact Business Licenses at (925) 252-4955.