

City of Pittsburgh
Request For Proposals (RFP)
Professional Services For
Infrastructure Needs Assessment Related to Future Municipal Fleet Electrification

Summary of questions received and answered

As of 9/16/22

- 1) Is there a page limit for the qualifications and work Statement or proposal overall?
There is no page limit specified. However, we encourage a focused and well edited proposal.
 - 2) Under Task 3 “Assess the need for upgrades of electrical, mechanical and civil infrastructure” Is the Clooking for PE stamped drawings/calculations or more of a feasibility level assessment?
This is only an assessment study and we don’t anticipate any detailed design at this stage.
 - 3) Is there a recommend budget range or maximum for this project?
There is no set budget range for this effort.
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1. What is the scope intended for the “Life cycle analysis for entire fleet”?
Like to see how the fleet could be replaced over time knowing that fleet’s age varies across departments and the fact that supply of EVs is and will be limited in the near future.
2. Regarding “Implementation and staffing requirements”, is the City requesting information on staffing requirements and hours for the needs assessment project or for the EV fleet transition?
In this context, the staffing requirements refer to EV fleet transition effort on the City’s side.
3. The scope of the project appears to focus on the City’s fleet. Can the City confirm that it does not intend to include assessment for public-facing charging at this time?
This RFP’s focus is on the City’s fleet.
4. Does the City have a fleet database inclusive of all or any of the following?
 - a. Make, Model, Year
 - b. Gross Vehicle Weight Ratio (GVWR), Vehicle Type, Vehicle Class
 - c. Annual Mileage, current odometer reading
 - d. Annual fuel consumption
 - e. MPG

- f. Vehicle base location
- g. Vehicle operation characterization: daily mileage, days and hours of operation, and additional metrics to characterize duty cycle (Alternatively, does the city have telematics for its fleet?)

Yes. The selected Consultant will be provided with all available fleet data the City maintains.

- 1. Is the City interested or have ever used any renewable fuel for their vehicles?

It is not part of this study, however the City is always interested in exploring best value propositions for managing its assets.

- 2. When can we expect the entire list of the vehicles per each domicile location?

Please see vehicle list enclosed.

- 3. How sensitive is the schedule? If there is a delay in signing the contract, will City extend the contract date based on the day when the contract was signed?

We don't anticipate any delay in award of contract. However, we are open to a longer completion schedule if its deemed necessary.

- 4. Is the City flexible to use solar powered chargers at some of the locations?

Yes, the City is open to practical solutions including solar power, etc.

- 1. What is the makeup of the existing 180 vehicle fleet?

Please refer to the enclosed list of vehicles.

- 2. What constraints does the City face in transforming recommendations into tangible assets?

The constraints will mostly be funding sources. City has multiple ways of proceeding forward

- 3. How does the city maintain the existing fleet?

The City has both inhouse maintenance staff and contracted service with an outside to maintain it's vehicles

- 4. Will any facilities or equipment be open to the public?

To be determined

- 5. Does bidding on this contract preclude suppliers from supplying equipment in the future RFPs?

The City does not have any restrictions in this regard