

# OFFICE OF THE CITY MANAGER/EXECUTIVE DIRECTOR 65 Civic Avenue Pittsburg, CA 94565

TO: Mayor and Council Members

**FROM:** Garrett Evans, City Manager

**SUBJECT:** Receive and File Report on the Review of Development Impact Fees

Received by the City of Pittsburg that are Subject to AB 1600 Reporting

Requirements

MEETING DATE: December 21, 2020

#### **EXECUTIVE SUMMARY**

AB 1600 (Government Code Sections 66000–66008) requires cities to justify and account for developer fees which they enact, increase or impose as a condition of new development for the purposes of financing "public facilities and improvements." AB 1600 also requires an annual review of the developer fees that have been collected and spent during the previous year. This report fulfills the AB 1600 requirements.

#### FISCAL IMPACT

There is no fiscal impact in receiving the report on the review of the Development Impact Fees received by the City of Pittsburg.

### **RECOMMENDATION**

Receive and file report pertaining to the review of Development Impact Fees received by the City of Pittsburg that are subject to AB 1600 reporting requirements.

#### **BACKGROUND**

Many cities charge fees on new development to fund public facilities and improvements such as streets, libraries, sewer and water systems and storm drains. These fees are commonly known as Development Impact Fees. In order to ensure that these fees are spent in a timely manner and on projects for which they were collected, the State Legislature passed a bill known as AB 1600 (Mitigation Fee Act). This bill applies to developer fees increased or imposed, on or after January 1, 1989. Mitigation Fee Act enacts Government Code Sections 66000-66008 that generally contain the following four requirements:

- 1. A local jurisdiction must follow the process set forth in the bill and make certain determinations regarding the purpose and use of the fees, and establish a "nexus" or connection between a development project or class of project and the public improvement being financed with the fee.
- 2. The fee revenue must be segregated from the general fund in order to avoid commingling of public improvement fees and the general fund.
- 3. If a local jurisdiction has had possession of a developer fee for five years or more and has not committed that money to a project or actually spent that money, then it must make findings describing the continuing need for that money. In addition, an annual report must be made of fees collected, interest earned, projects on which fees were expended, and any transfers or loans from the fee account. This report is to be reviewed by the local agency assessing the fees.
- 4. If a local jurisdiction cannot make the findings required under Paragraph 3, the city or county must refund the fees collected.

It should be noted that Mitigation Fee Act reporting requirements do not apply to the following fees:

Fees charged in lieu of parkland dedication

Regulatory and processing fees

Fees collected pursuant to development agreements

Fees collected pursuant to a reimbursement agreement that exceeds the developer's share of an improvement

Assessment district proceeds or taxes

#### SUBCOMMITTEE FINDINGS

This item was not presented to a subcommittee.

## **STAFF ANALYSIS**

The City of Pittsburg assesses the following Developer Impact Fees:

Kirker Creek Drainage Fee
Local Traffic Mitigation Fee
Park Dedication Fee
Inclusionary Housing In-Lieu Fee
Traffic Impact Fair Share Fee
Pittsburg Regional Transportation Development Impact Mitigation Fee
Water Facility Reserve Fees
Sewer Facility Reserve Fees

The Traffic Mitigation Fees, Pittsburg Regional Transportation Development Impact Mitigation Fees, Kirker Creek Drainage Fees, Inclusionary Housing In-Lieu Fees, Traffic Impact Fair Share Fee and the Sewer and Water Facility Reserve Fees that the City of Pittsburg collects, qualify as Development Impact Fees. Therefore, these fees must comply with the above referenced Government Code. Government Code Section 66001 requires the City to make available to the public certain information regarding development impact fees for each fund within 180 days after the end of the fiscal year.

Expenditures of the fees collected must occur within a 5-year period of collection unless the City can make the appropriate findings that there remains reasonable relationships between the current need for the fees and the purpose for which they were originally proposed.

Kirker Creek Drainage Fees collected in the amount of \$265,466 have been on deposit for over five years and these findings are stated on page 2 of the attached report. In summary, the Kirker Creek Drainage Fund is insufficient to construct the prioritized improvements recommended in the 2001 Storm Water Master Plan. As development continues in the Kirker Creek watershed area, additional funds will be collected and deposited for construction of the prioritized improvements.

In addition, there are Traffic Impact Fair Share funds in the amount \$520,961 that have been on deposit for over five years and these findings are stated on Page 8 of the attached report. In summary, the fair share funds have been on deposit to address future capital projects in the areas near West Leland Road/Oak Hills Drive; East Leland Road/Century Boulevard; Willow Pass Road/Avila Road; San Marco Boulevard/West Leland Road; and Bailey Road/West Leland Road. The funding held on deposit will be augmented as development in the respective areas occur.

Although the Park Dedication Fee is covered under the Quimby Act and not Mitigation Fee Act, staff has included the Park Dedication Fee in this report for reporting purposes only.

ATTACHMENTS: AB1600 Report

On File in the Office of the City Clerk

Report Prepared By: Janielyn Bayona, Finance Division Manager

Kirker Creek Drainage Fees						
Revenues and Expenditures - Fund 302 FY15/16 - FY19/20	Proj #	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20
Fund Balance - July 1		\$ 668,963	\$ 424,216	\$ 408,774	\$ 391,638	\$ 383,361
REVENUES:						
Kirker Creek Drainage Fees Collected		14,232			335	
Other Revenue: Interest Earnings		7,219	1,716	2,164	12,292	11,133
Transfers-In:		15,407	1,473	9,911		5,009
Total Revenues:		36,858	3,189	12,075	12,628	16,142
EXPENDITURES:						
Project Expenditures: Railroad Ave. Storm Drainage Improvements Pump Station Repairs	3202 3205	163,934 59,550	1,330	1,653 9,911	2,905	1,462
Transfers - Out: Tsfr-Out to General Fund (Engineering Support) Tsfr-Out to NPDES		16,961 41,160	17,301	17,647	18,000	18,360
Total Expenditures:		281,605	18,631	29,211	20,905	19,822
Revenues Over/Under Expenditures:		(244,747)	(15,442)	(17,136)	(8,277)	(3,680)
Fund Balance - June 30		\$ 424,216	\$ 408,774	\$ 391,638	\$ 383,361	\$ 379,680

The description of this fee and fee amounts are attached per Ordinance No. 01-1180 dated April 16, 2001 and Ordinance No. 05-1236 dated 02/07/05.

The five-year CIP was adopted by the City Council on December 16, 2019 per Resolution No. 19-13729

#### KIRKER CREEK DRAINAGE FEES

Fiscal Year	
Collected	Amt. Collected
FY 06/07	161,931
FY 07/08	78,676
FY 08/09	1,526
FY 09/10	18,986
FY 10/11	61
FY 11/12	1,638
FY 12/13	1,937
FY 13/14	710
Total Fees :	265,466

The above fees collected in the amount of \$265,466 have been on deposit for over 5 years. Findings are as follows:

The Kirker Creek Drainage Fee was established in May 2001 for the purpose of providing funding for improvements to the storm water drainage system, which was overwhelmed by floodwaters in 1998. The City Council adopted Ordinance No. 01-1180 on May 7, 2001, adding Chapter 15.104, entitled "Storm Water Management Plan for Kirker Creek Watershed Drainage Area", to the Pittsburg Municipal Code. Chapter 15,104.080 set out a fee schedule, currently \$0.68 per square foot of impervious area for development in the watershed. Fees collected are deposited in the account of the drainage facilities fund, and may be expended for land acquisition, construction, engineering, administration, repair, maintenance and operation of planned drainage facilities or to reduce the principal or interest of any bonded indebtedness of the drainage area.

Some of these fees were collected more than five years ago. Currently, the Kirker Creek Drainage Fund is insufficient to construct all of the improvements recommended in the 2001 Storm Water Master Plan. As development continues in this area of the City, additional funds will be collected and deposited into the Kirker Creek Drainage Fund and used to construct improvements identified by the 2001 Master Plan. Unfortunately, the timing of these funds is dependent on the pace of development within the watershed and is therefore inexact.

Reviewed and Confirmed By:

Jill Hecht - Director of Community Development

Local Traffic Mitigation Fees						
Revenues and Expenditures - Fund 303 FY15/16 - FY19/20	Proj #	FY15/16	FY16/17	FY17/18	FY18/19	FY 19/20
Fund Balance - July 1		\$ 2,827,060	\$ 2,768,463	\$ 2,490,964	\$ 2,174,701	\$ 1,835,666
REVENUES:						
Traffic Mitigation Fees Collected Transfers-in from Reg Traffic Mitigation		205,316	198,531	198,647	1,443,301 420,069	422,541 236,304
Other Revenue: Interest Earnings		42,657	9,548	13,004	68,485	181,516
Total Revenues:		247,973	208,079	211,651	1,931,855	840,361
EXPENDITURES:						
Project Expenditures: California Ave. Widening Phase I (North) W. Leland Road Extension (San Marco to Avila) San Marco Blvd/ Santa Teresa Signal Intelligent Transportation System Upgrade San Marco Right Turn @West Leland James Donlon Blvd Extension PHASE I	3006 3011 3012 3013 3014 3015	9,005 4,470 4,709 213,252	3,164 5,665	4,673 2,346 131,935 54,367 181,350	5,000 14,449 289 2,167,793	13,207 366,742
Other Expenditures: Administration/Engineering Support Land Acquisition**	3013	75,134	76,976	79,967	83,359	84,892 53,285
Transfers - Out: Tsfr-Out to Gas Tax - 15/16 Citwide Pavement Management Project Tsfr-Out to Pittsburg CIP - Traffic Signal Installation (3104) Tsfr-Out to Measure J - BART Multimodal Facility			92,864 300,000	73,276		
Total Expenditures:		306,570	485,578	527,914	2,270,890	518,126
Revenues Over/Under Expenditures:		(58,597	(277,499)	(316,263)	(339,035)	322,235
Fund Balance - June 30		\$ 2,768,463	\$ 2,490,964	\$ 2,174,701	\$ 1,835,666	\$ 2,157,901

The description of this fee and fee amounts are attached per Resolution No. 06-10687 dated December 18, 2006.

The five-year CIP was adopted by the City Council on December 16, 2019 per Resolution No. 19-13729

<sup>\*</sup>A portion of these funds have been allocated towards the West Leland Extension (\$15,822) and San Marco Right Turn @ W. Leland (\$45,633)

<sup>\*\*</sup> During the FY 19/20, \$53,285 was used to acquire a parcel of vacant surplus land from Contra Costa County adjacent to intersection of Harbor Street and California Avenue. The parcel will be used for expansion of this intersection to improve the safe and effecient flow of traffic through the intersection.

Park Dedication Fees						
Revenues and Expenditures - Fund 304						
FY15/16 - FY19/20	Proj#	FY 15/16	FY16/17	FY17/18	FY18/19	FY19/20
Fund Balance - July 1		\$ 942,801	\$ 1,492,823	\$ 1,389,615	\$ 1,284,856	\$ 755,706
REVENUES:						
Park Dedication Fees Collected		637,453	1,590,900	19,531	58,160	457,221
Other Revenue:		301,100	1,000,000	10,001	33,133	.07,22
Interest Earnings		20,168	3,754	1,217	32,801	43,637
Measure WW Grant - Ambrose Park Pool Renovation		(19,842)		153,957	02,00.	.0,00.
Ambrose Park Pool Renovation - County Share		150,000	100,000	,		
Ambrose Park Restroom Renovation - County Share						510,000
Ambrose Park Pool Renovation - Ambrose District Share		227,000	22,000			
John Henry Johnson Park - Housing Related Parks Grant		43,885	,			
Transfers-in:						
Tsfr-In from Infrastructure Repair/Rplcment Fund - Buckley Square				(40,481)		
Total Revenues:		1,058,664	2,908,707	134,224	90,962	1,010,858
EXPENDITURES:						
Project Expenditures:						
Small World Park New Features	3054	13,383		935		
Ambrose Park Master Plan & Improvements	3057	156,828	2,058,168	135,305	3,720	534
John Henry Johnson Park Improvements	3062	6	42,580	1,299	-,	
San Marco Park	3065	867	24,556	23,477	359,665	
John Buckley Square (Old Town Park)	3066	235.724	18,380	10,901	000,000	
DeAnza Park Rehabilitation	3069	44,121	.5,555	10,001	5,879	
PK-3 Small World Park Improvements	3070	,			23,438	
PK-6 City Park Soccer Field Replacement	3072				14,680	
PK-9 Annual Park Features Replacement	3073				15,093	1,385
PK-10 Biennual Restroom Repl/Rehab	3074				6,377	1,000
PK-8 Biennial Playfield Replacement	3076				0,011	20,344
PK-13 Annual Park and Landscaping Imp	3077					18,947
Downtown Ice Rink	3078					19,283
Ambrose Park Restroom Construction	3079					49,085
Other Expenditures:						
Interest Accrual - Interfund Loans		3,413	6,539			
Interfund Loan Payoff to Sewer Fund			402,610			
Interfund loan Payoff to Power Fund			402,610			
Transfers - Out:		<b>51000</b>	50.455	50.75	50.005	04.45
Tsfr-Out to General Fund - Engineering Support		54,300	56,472	58,731	59,906	61,104
Tsfr-Out to Measure J Fund				2 2 2 =	108,689	32,515
Tsfr-Out to Gas Tax Fund - Standard Detail Update				8,335	22,665	25,000
Total Expenditures:		508,642	3,011,916	238,983	620,111	228,197
Revenues Over/Under Expenditures:		550,022	(103,209)	(104,759)	(529,149)	782,661
Fund Balance - June 30		\$ 1,492,823	\$ 1,389,615	\$ 1,284,856	\$ 755,706	\$ 1,538,367

The description of this fee and fee amounts are attached per Ordinance No. 06-1275 dated October 16, 2006.

The five-year CIP was adopted by the City Council on December 16, 2019 per Resolution No. 19-13729

\*A major portion of these funds have been allocated towards the following: West Leland Street Lighting (\$25,000), Ambrose Park Master Plan (\$14,932), Small World Park Improvements (\$990), Annual Playground Replacement (\$160,000), City Park Soccer Field Turf Replacement (\$235,320), Annual Park Features Replacement (\$134,907), Biennual Restroom Replacement/Rehab (\$133,623), Annual Park Sign Replacement (\$50,000), Bienniel Playfield Replacement (\$116,570), Annual Park and Landscaping Improvements (\$200,000), Downtown Ice Rink (\$300,000),

Inclusionary Housing In-Lieu Fees Revenues and Expenditures - Fund 305 FY15/16 - FY19/20	F	Y 15/16	F	FY 16/17	F	FY 17/18	ı	FY 18/19	F	Y 19/20
Fund Balance - July 1	\$	381,635	\$	387,492	\$	389,133	\$	391,255	\$	404,014
REVENUES:										
Inclusionary Housing In Lieu Fees Collected										
Other Revenue:										
Interest Earnings		5,857		1,641		2,122		12,759		12,107
Transfers-In:										
Total Revenues:		5,857		1,641		2,122		12,759		12,107
EXPENDITURES:										
Project Expenditures:										
Transfers - Out:										
Total Expenditures:		-		-		-		-		-
Revenues Over/Under Expenditures:		5,857		1,641		2,122		12,759		12,107
Fund Balance - June 30	\$	387,492	\$	389,133	\$	391,255	\$	404,014	\$	416,121

The description of this fee and fee amounts are attached per Resolution No. 05-10215 dated 2/7/2005 and Ordinance No. 04-1229 dated 11/15/04.

Of these fees, \$380,000 will be used to help finance construction of 29 new affordable housing units by Veterans Square L.P. per Resolution No. 19-329 dated 09/16/19. The project will now be constructed by Satellite Affordable Housing Associates (SAHA) instead of Veterans Square L.P. The \$380,000 has been used to pay for permits and fees and other related development cost.

Traffic Impact Fair Share Fund Revenues and Expenditures - Fund 306										
FY15/16 - FY19/20	F١	15/16	F	Y 16/17	F	Y 17/18	F	Y 18/19	F	Y 19/20
Fund Balance - July 1	\$	504,413	\$	512,155	\$	487,174	\$	489,831	\$	505,805
REVENUES:										
Traffic Impact Fair Share Fees Collected										
Other Revenue: Interest Earnings		7,742		2,067		2,657		15,973		15,158
Total Revenues:		7,742		2,067		2,657		15,973		15,158
EXPENDITURES:										
Transfer-Out to Pittsburg CIP - Traffic Signal Installation				27,048						
Total Expenditures:		-		27,048		-		-		-
Revenues Over/Under Expenditures:		7,742		(24,981)		2,657		15,973		15,158
Fund Balance - June 30	\$	512,155	\$	487,174	\$	489,831	\$	505,805	\$	520,962

11/14/13 - A fee refund of \$3,750.00 + \$726.00 interest was paid to Empire Business Park (Lonne Carr). Refund due to a deposit intended to extend the left turn lanes at the intersection that was proposed, however there are no plans by the City, Contra Costa County or Caltrans to complete this at this time.

#### Description of fee:

Traffic Impact Fair Share fees were collected for the purpose of funding transportation projects in the area of new developments. Developers of individual projects paid a fee consistent with their percentage share of the cost of the traffic project, such as road widening or traffic signal, made necessary by their development. The share of responsibility was determined by a traffic study required by the City during the permit approval process. For example, if a fast food restaurant was determined by a traffic study to add 3 percent of the traffic at an intersection that will need a traffic signal, the developer would pay a fee in an amount equivalent to 3 percent of the cost of a signal, or \$6,600 for a \$220,000 traffic signal project. (See attachment for the amount collected per developer and the description of the specific traffic impact.)

# ACCOUNT # 306-55501-5495 TRANSPORTATION MITIGATION (TRAFFIC IMPACT) FAIR SHARE REVENUE at June 30, 2020

Deposit #	Date	Payee	Description	Amt. Paid	*Interest Earned	Receipt #	Funds Used or Returned	Balance
1	05/18/01	A. D. Seeno	Fair Share - West Leland Signal at Oak Hills Drive	19,415.00	8,078.17	R000595397	(27,048.00)	\$ 445
2	05/18/01	A. D. Seeno	Re-Align Driveway at Los Medanos College with Signal at Leland and Century Blvd.	78,774.52	41,395.94	R000595312	•	\$ 120,170
3	12/12/06	William Lyon Homes	Fair Share for Intersection Improvements at - (1) West Leland Rd/Bailey Road Intersection (2) Avila Road/Willow Pass Road (3) San Marco/West Leland Intersection	351,448.00	78,897.20	0634602-1#17	(30,000.00)	\$ 400,345
			Totals:	\$ 449,637.52	\$ 128,371.30		\$ (57,048)	\$ 520,961

Funds related to Items 1, 2, and 3 have been on deposit for over 5 years. Findings are as follows:

- 1 Traffic Signal at West Leland Road and Oak Hills Drive has been completed. Additional development on the vacant parcel between the Oak Hills Shopping Center and BART will also contribute a share of the traffic impacts at this intersection once it is constructed. A separate traffic signal project lies within the project area for several infrastructure projects planned in the Bailey Road/Leland Road area. The pace of development in this area is outside the City's control. Once the remaining development in the area is identified, the intersection will be redesigned and signalized using these funds and Local Traffic Mitigation Fee funding.
- Fees collected in the amount of \$78,774.52 are for improvements to the intersection of East Leland Road and Century Boulevard, near the intersection of East Leland Road and Los Medanos College's eastern entrance. This project is included in the City's adopted Capital Improvement Program as ST-30, but has not yet been scheduled or constructed. Additional development on a vacant parcel on the southeast corner of this intersection will also contribute a share of the traffic impacts at this intersection. A roadway that is proposed to connect this intersection with Buchanan Road and James Donlon Boulevard may also contribute to these impacts. The pace of development in this area is outside the City's control, but it is a factor that has delayed implementation of this project. Once the remaining development in the area is identified, the project will be designed and constructed using these funds.
- 3 Intersection improvements are planned at three intersections that will be impacted by development in this area of the city. Specifically,
  - (a) At Willow Pass Road and Avila Road, including addition of left turn lanes in the westbound and southbound directions, and a right turn lane from the northbound direction; and
  - (b) At San Marco Boulevard and West Leland Road, including converting northbound shared lane into exclusive right turn lane, and convert northbound left turn lane to a thru-lane; and
  - (c) At Bailey Road and West Leland Road, including addition of westbound shared thru/right turn lane, addition of eastbound left turn lane, and eastbound right turn lane.

The timing of the construction of these projects is subject to the pace of development in the area of the City, among other factors. In addition, a portion of the project area lies outside the City's jurisdiction. These funds will be retained pending development of a project scope, schedule and design.

\* Interest in FY 2016/17 was misallocated. The original allocations were \$117.07 to Deposit 1, \$477.03 to Deposit 2 and \$1,473.89 to Deposit 3. The correct allocations were \$1.77 to Deposit 1, \$474.78 to Deposit 2 and \$1,590.45 to Deposit 3. This correction is effected in the current table.

Reviewed and Confirmed By:

Jill Hecht- Director of Community Development

FY15/16 - FY19/20	Proj #	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20
Fund Balance - July 1		\$ 2,346,247	\$ 2,381,746	\$ 1,673,471	\$ 632,061	\$ 213,588
REVENUES:						
PRTDIM Fees Collected			17,176			
Other Revenue:						
Interest Earnings		36,001	9,563	6,420	18,772	3,687
Prior Year Revenue					(17,176)	
Total Revenues:		36,001	26,739	6,420	1,596	3,687
EXPENDITURES:						
Project Expenditures:						
James Donlon Blvd. Extension	3701	502	270	46,606		
Railroad Avenue Traffic Siginal Timing	3702		64,630	830		
Bart Access Improvments Project	3703		15,512	123		1,881
Bart Parking and Access Strategy	3704		73,603	1,270		
Transfers - Out:						
Tsfr-Out to eBART CFD			580,999	000 004		
Transfer-Out to Measure J (BART Multimodal) Transfer-Out to Local TMF Fund				999,001	420.069	236,304
Transfer-Out to Local Tivil 1 und					420,009	230,304
Total Expenditures:		502	735,014	1,047,830	420,069	238,185
Revenues Over/Under Expenditures:		35,499	(708,275)	(1,041,410)	(418,473)	(234,498
Fund Balance - June 30		\$ 2,381,746	\$ 1,673,471	\$ 632,061	\$ 213,588	\$ (20,910

These fees were used to help fund regional transportation improvements, necessary to offset the impacts of continuing growth and development within the City, and to cooperate with the City's regional partners, including East Contra Costa Regional Fee and Financing Authority (ECCRFFA), to fund and implement transportation projects in the regional area. Fees are no longer retained at the City level, but instead are collected and passed through to ECCRFFA to be used for regional projects.

The description of this fee and fee amounts are attached per Resolution No. 10-11533 dated 09/20/10 and Ordinance No. 10-1329 dated 10/04/10.

There have been no fee refunds to-date.

The five-year CIP was adopted by the City Council on December 16, 2019 per Resolution No. 19-13729

\* A portion of these fees have been programmed for the James Donlon Blvd Extension Phase I (\$236,304) Railroad Ave Traffic Signal Timing, (\$4,540) BART Access Improvements (\$9,364), BART Parking and Access Strategy (\$5,127)

FY15/16 - FY19/20	Proj #	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20
Fund Balance - July 1		\$ 217,548	\$ 1,579,399	\$ 804,648	\$ 867,412	\$ 991,394
REVENUES:						
Water Facility Reserve Fees Collected		176,477	136,857	74,500	96,937	80,089
Other Revenue:						
Interest Earnings		24,706	717	3,751	27,046	31,739
Transfers-In from Water Bond Transfers-In from Water Fund		786,629	781,568 467,732	607,608	34,688	168,660
Transfers-In from Water Fund (iBank loan funds)		1,543,952	3,766,561	339,170	34,000	100,000
Transfers-In from Water Facility Reserve (Other Fund)		610,668	39,331			
Total Revenues:		3,142,432	5,192,766	1,025,029	158,671	280,488
EXPENDITURES:						
Project Expenditures:						
Water Treatment Plant SCADA Upgrades	5035		36,656	15.487		
Water Treatment Plant Sludge Handling Facility W-55 Buchanan Road Waterline	5040 5049	1,780,581	5,830,861 100,000	946,778	34,688	13,665
Total Expenditures:		1,780,581	5,967,517	962,265	34,688	13,665
Revenues Over/Under Expenditures:		1,361,851	(774,751)	62,764	123,982	266,823

The description of this fee and fee amounts collected prior to August 20, 2005 are attached per Resolution No. 98-8551.

The description of this fee and fee amounts collected on or after August 20, 2005 are attached per Resolution No. 05-10291. Revised fee amounts are attached per Resolution No. 12-11778 dated 02/21/12

The five-year CIP was adopted by the City Council on December 16, 2019 per Resolution No. 19-13729

<sup>\*</sup> A portion of these funds have been allocated to upgrade the Supervisory Control and Data Acquisition (SCADA) system at the Water Treatment Plant (\$8,544), WTP Disinfection Modification & Conversion (\$400,000)

Water Facility Reserve Fees - Water Distribution Revenues and Expenditures - Fund 503 FY15/16 - FY19/20	D=a: #	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20
	Proj #					
Fund Balance - July 1		\$ 292,698	\$ 407,231	\$ 394,913	\$ 383,204	\$ 909,057
REVENUES: WFR - Water Distribution Fees Collected		208,348	63,420	231,622	502,803	337,243
Other Revenue:						
Interest Earnings		6,185	1,762	2,122	23,050	36,503
Total Revenues:		214,533	65,182	233,744	525,853	373,746
EXPENDITURES:						
Project Expenditures: Delta Diablo Recycled Water - John Buckley Park Waterline School Street between Harbor/Vincent Transfers-Out to Water Facility Reserve Fund 502 - 2016/17 Water				102,500 220,453		
Main Installation Project	5054	100,000	77,500	(77,500)		
Transfers - Out to Sewer Fund:						827,500
Total Expenditures:		100,000	77,500	245,453	-	827,500
Revenues Over/Under Expenditures:		114,533	(12,318)	(11,709)	525,853	(453,754)
Fund Balance - June 30		\$ 407,231	\$ 394,913	\$ 383,204	\$ 909,057	\$ 455,303

The description of this fee and fee amounts are attached per Resolution No. 05-10291 dated June 20, 2005. Revised fee amounts are attached per Resolution No.12-11778 dated 02/21/12

These fees ensure the distribution system has available operational capacity to meet the demands of new development outside the Southwest Hills.

The five-year CIP was adopted by the City Council on December 16, 2019 per Resolution No. 19-13729

\*A portion of these funds have been programmed for 10/11 Sewer Replacement Program (\$750,000), CCTV/Inspection/Sewer Replacement Program (\$77,500)

Water Facility Reserve Fees - Zone 1 & 2 Reservo	ir								
Revenues and Expenditures - Fund 504 FY15/16 - FY19/20	F	Y 15/16	F	Y 16/17	F	Y 17/18	F	Y 18/19	FY 19/20
Fund Balance - July 1	\$	946,450	\$	960,975	\$	965,043	\$	970,305	\$ 1,001,946
REVENUES:									
WFR - Zone 1/11 Reservoir Fees Collected									
Other Revenue: Interest Earnings		14,525		4,068		5,262		31,641	30,026
Transfers-In:									
Total Revenues:		14,525		4,068		5,262		31,641	30,026
EXPENDITURES:									
Project Expenditures:									
Transfers - Out:									
Total Expenditures:		-		-		-		_	-
Revenues Over/Under Expenditures:		14,525		4,068		5,262		31,641	30,026
Fund Balance - June 30	\$	960,975	\$	965,043	\$	970,305	\$	1,001,946	\$ 1,031,972

The description of this fee and fee amounts are attached per Resolution No. 05-10291 dated June 20, 2005. Revised fee amounts are attached per Resolution No. 12-11778 dated 02/21/12

These fees will be used to fund the cost of a water reservoir for Zones 1 and 2 which are not within the Southwest Hills area.

Revenues and Expenditures - Fund 505 FY15/16 - FY19/20	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20
Fund Balance - July 1	\$ 775,477	\$ 859,357	\$ 131,100	\$ 157,075	\$ 233,334
REVENUES:					
WFR - SE 20" Trans Line Fees Collected	71,135	30,590	25,184	69,538	45,491
Other Revenue: Interest Earnings	12,745	1,175	791	6,721	8,207
Transfers-In:	12,110	.,		3,121	3,23.
Total Revenues:	83,880	31,765	25,975	76,258	53,698
EXPENDITURES:					
Project Expenditures: Interest Expense		22			
<b>Transfers Out to Water Fund</b> (W-55 Buchanan Road Waterline)		760,000			
Total Expenditures:	-	760,022	-	-	_
Revenues Over/Under Expenditures:	83,880	(728,257)	25,975	76,258	53,698
Fund Balance - June 30	\$ 859,357	\$ 131,100	\$ 157,075	\$ 233,334	\$ 287,032

The description of this fee and fee amounts are attached per Resolution No. 05-10291 dated June 20, 2005. Revised fee amounts are attached per Resolution No. 12-11778 dated 02/21/12

These fees will be used to fund the Segment 1E and Zone 2 Transmission Pipeline to the new Zone 2 Reservoir.

Water Facility Reserve Fees - SW Hills CIP - Phase I & II Revenues and Expenditures - Fund 506 FY15/16 - FY19/20 FY 15/16 FY 16/17 FY 17/18 FY 18/19 FY 19/20									
FY15/16 - FY19/20	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20				
Fund Balance - July 1	\$ (0)	\$ (0)	\$ 57,467	\$ 5,501	\$ 0				
REVENUES:									
WFR - SW Hills CIP Fees Collected	426,880	272,555	151,251	150,179	123,773				
Other Revenue:									
Interest Earnings	1,743	97		1,840	3,166				
Total Revenues:	428,623	272,652	151,251	152,018	126,939				
EXPENDITURES:									
Project Expenditures:									
Interest Expense		403	34						
Transfers - Out:									
Transfer-Out to Water Revenue Bond (1)	428,623	214,782	203,183	157,519	126,939				
Total Expenditures:	428,623	215,185	203,217	157,519	126,939				
Revenues Over/Under Expenditures:	-	57,467	(51,966)	(5,501)	-				
Fund Balance - June 30	\$ (0)	\$ 57,467	\$ 5,501	\$ 0	\$ 0				

The description of this fee and fee amounts are attached per Resolution No. 05-10291 dated June 20, 2005. Revised fee amounts are attached per Resolution No. 12-11778 dated 02/21/12

(1) The fees collected will reimburse Water Bond funds used in prior years to construct the new 3.0 MG Zone 2 Reservoir, two pump stations (Zone 2 & 3) and Transmission Pipeline Segments 2-5 to serve Southwest Hills. Reimbursement will take place as funds become available, starting in Fiscal Year 2011/12. Project Descriptions and Expenses incurred are as follows:

West Leland Waterline	\$ 234,766
Vista Del Mar Waterline	235,154
Southwest Hills Water Improvement Project	13,200,368
Total Eligible for Reimbursement:	13,670,288
Reimbursed in Prior Years	(1,208,021)
Reimbursed in Fiscal Year 14/15	(265,688)
Reimbursed in Fiscal Year 15/16	(428,624)
Reimbursed in Fiscal Year 16/17	(214,782)
Reimbursed in Fiscal Year 17/18	(203,183)
Reimbursed in Fiscal Year 18/19	(157,519)
Reimbursed in Fiscal Year 19/20	(126,939)
Balance Remaining to Reimburse Water Bond	\$ 11,065,532

Water Facility Reserve Fees - SW Hills Phase III Pipe/Reservoir									
Revenues and Expenditures - Fund 507 FY15/16 - FY19/20		FY 15/16		FY 16/17		FY 17/18		FY 18/19	FY 19/20
Fund Balance - July 1	\$	1,977,678	\$	2,156,897	\$	2,292,965	\$	2,339,136	2,425,179
REVENUES:									
WFR - SW Hills Phase III Pipe Fees Collected		147,201		126,385		33,593		9,831	3,860
Other Revenue:									
Interest Earnings		32,018		9,683		12,578		76,212	72,769
Transfers-In: Tsfr-In from Water Bond									754,000
Total Revenues:		179,219		136,068		46,171		86,043	830,629
EXPENDITURES:									
Project Expenditures:									
Transfers - Out:									
Total Expenditures:		-		-		-		-	-
Revenues Over/Under Expenditures:		179,219		136,068		46,171		86,043	830,629
Fund Balance - June 30	\$	2,156,897	\$	2,292,965	\$	2,339,136	\$	2,425,179	\$ 3,255,808

The description of this fee and fee amounts are attached per Resolution No. 05-10291 dated June 20, 2005. Revised fee amounts are attached per Resolution No.12-11778 dated 02/21/12

A portion of these funds have been programmed for the Water Main at West Leland, from Water Treatment Plant to Southwest Hills (\$1,796,000)

In addition to funding segment P-1, the fees collected will reimburse Water Bond funds used in prior years to construct the new Transmission Pipeline Segments P2-5 to serve Southwest Hills. Reimbursement will take place as funds become available, and after the other segments of the pipeline are completed.

Water Facility Reserve Fees - SW Hills Phase III Pump Revenues and Expenditures - Fund 508 FY15/16 - FY19/20	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20
Fund Balance - July 1	4	4	(0)	(0)	(0)
REVENUES: WFR - SW Hills Phase III Pump Fees Collected Other Revenue: Transfers-In:					
Total Revenues:	0	0	0	-	-
EXPENDITURES:  Project Expenditures:					
<b>Transfers - Out:</b> Transfer-Out to Water Revenue Bond (1)	-	4			
Total Expenditures:	-	4	-	-	-
Revenues Over/Under Expenditures:	0	(4)	0	-	<u>-</u>
Fund Balance - June 30	\$ 4	\$ (0)	\$ (0)	\$ (0)	\$ (0)

The description of this fee and fee amounts are attached per Resolution No. 05-10291 dated June 20, 2005. Revised fee amounts are attached per Resolution No. 12-11778 dated 02/21/12

(1) The fees collected will reimburse Water Bond funds used in prior years to acquire the Zone 4 site at San Marco for water lines serving Zones 3 and higher within the Southwest Hills area. Reimbursement will take place as funds become available, starting in Fiscal Year 2011/12. Project Description and Expenses incurred are as follows:

San Marco Site Land Acquisition \$325,000

Total Eligible for Reimbursement: \$ 325,000
Reimbursed in FY 2011/12: (103,102)
Balance Remaining to Reimburse Water Bond \$ 221,898

Water Treatment Plant Sludge Handling Revenues and Expenditures - Fund 509								
FY15/16 - FY19/20	F۱	/ 15/16	FY 16/17	FY 17/18	ı	FY 18/19	F	Y 19/20
Fund Balance - July 1	\$	295,731	\$ 0	\$ 75,989	\$	166,546	\$	293,858
REVENUES:								
WFR - Water Treatment Plant Sludge Handling		212,989	115,500	89,909		119,387		96,599
Other Revenue: Interest Earnings		1,948	21	648		7,925		11,304
Total Revenues:		214,937	115,521	90,557		127,312		107,903
EXPENDITURES:								
Project Expenditures: Interest Expense			201					
Transfers-Out to Water Facility Reserve - Fund 502 (W-33 WTP Sludge Handling Facility)		510,668	39,331					
Total Expenditures:		510,668	39,532	-		-		-
Revenues Over/Under Expenditures:		(295,731)	75,989	90,557		127,312		107,903
Fund Balance - June 30	\$	0	\$ 75,989	\$ 166,546	\$	293,858	\$	401,761

The Water Treatment Plant (WTP) Sludge Handling Fee (Fund 509) covers the cost of increasing the WTP's capacity for handling additional sedimentation basin sludge, a result of increased WTP water production resulting from additional development within the City.

Revised fee amounts are attached per Resolution No. 12-11778 dated 02/21/12

<sup>(1) \$550,000</sup> was programmed for a Sludge Handling Facility at the Water Plant. Fund 502, Water Treatment Plant Expansion funded \$300,000 of the project, \$250,000 was funded with Sludge Handling funds (fund 509). The balance of \$300,000 has been reimbursed from Water Treatment Plant Sludge Handling funds in FY 2015/16.

Water Facility Reserve Fees - Zone 1 Reservoir					
Revenues and Expenditures - Fund 510 FY15/16 - FY19/20	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20
Fund Balance - July 1	\$ 134,804	\$ 223,973	\$ 320,266	\$ 440,985	\$ 714,829
REVENUES:					
WFR - Zone 1 Reservoir Fees Collected	85,880	94,920	118,612	254,174	170,049
Other Revenue: Interest Earnings	3,289	1,373	2,107	19,670	26,102
Transfers-in:					
Total Revenues:	89,169	96,293	120,719	273,844	196,151
EXPENDITURES:					
Project Expenditures:					
Transfers - Out:					
Total Expenditures:	-	-	-	-	-
Revenues Over/Under Expenditures:	89,169	96,293	120,719	273,844	196,151
Fund Balance - June 30	\$ 223,973	\$ 320,266	\$ 440,985	\$ 714,829	\$ 910,980

The description of this fee and fee amounts are attached per Resolution No. 05-10291 dated June 20, 2005. Revised fee amounts are attached per Resolution No. 12-11778 dated 02/21/12

These fees will be used to fund the cost of a water reservoir for Zones 1 which are not within the Southwest Hills area.

Revenues and Expenditures - Fund 511 FY15/16 - FY19/20	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20
Fund Balance - July 1	\$ -	\$ 72,862	\$ 87,438	\$ 87,914	\$ 114,040
REVENUES:					
WFR - Zone 1 Reservoir Fees Collected	72,065	14,210		22,586	12,828
Other Revenue: Interest Earnings	797	366	476	3,540	3,720
Transfers-In:					
Total Revenues:	72,862	14,576	476	26,126	16,548
EXPENDITURES:					
Project Expenditures:					
Transfers - Out:					
Total Expenditures:	-	-	_	-	-
Revenues Over/Under Expenditures:	72,862	14,576	476	26,126	16,548
Fund Balance - June 30	\$ 72,862	\$ 87,438	\$ 87,914	\$ 114,040	\$ 130,588

The description of this fee and fee amounts are attached per Resolution No. 05-10291 dated June 20, 2005. Revised fee amounts are attached per Resolution No. 12-11778 dated 02/21/12

These fees will be used to fund the cost of a water reservoir for Zone 2 which are not within the Southwest Hills area.

Sewer Facility Reserve Fees -Collection System Capacity Buy-In Revenues and Expenditures - Fund 522								
FY15/16 - FY19/20	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20			
Fund Balance - July 1	\$ 259,023	\$ 477,627	\$ 607,213	\$ 722,106	\$ 1,190,266			
REVENUES:								
Sewer Facility Reserve Buy In - Fees Collected	212,019	127,008	111,218	517,676	188,897			
Other Revenue: Interest Earnings	6,585	2,578	3,675	32,796	40,487			
Transfers-In:								
Total Revenues:	218,604	129,586	114,893	550,472	229,383			
EXPENDITURES:								
Project Expenditures: Sewer Line Replacement East of Loveridge				82,312				
Transfers - Out: Transfer-Out to Sewer Operating - Sewer Rehab					810,000			
Total Expenditures:	-	-	-	82,312	810,000			
Revenues Over/Under Expenditures:	218,604	129,586	114,893	468,160	(580,617)			
Fund Balance - June 30	\$ 477,627	\$ 607,213	\$ 722,106	\$ 1,190,266	\$ 609,649			

The description of this fee and fee amounts collected prior to August 20, 2005 are attached per Resolution No. 97-8495.

The description of this fee and fee amounts collected on or after August 20,2005 are attached per Resolution No. 05-10291. Revised fee amounts are attached per Resolution No. 05-10372

<sup>\*</sup>Fees have been programmed for the Highway 4 Trunk Line Relief Project (\$133,113). Fees have also been programmed for the CCTV/Inspection/Sewer Rehab project (\$460,000), Montezuma Pump Station Replacement (\$350,000)

Sewer Facility Reserve Fees - Hwy 4 Trur Revenues and Expenditures - Fund 523	nk Line				
FY15/16 - FY19/20	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20
Fund Balance - July 1	\$ 17,092	2 \$ 17,355	\$ 20,166	\$ 20,276	\$ 21,818
REVENUES:					
SFR-Pipe - Fees Collected		5,593		872	
Other Revenue:					
Interest Earnings	263	83	110	670	654
Transfers-In:					
Total Revenues:	26	5,676	110	1,542	654
EXPENDITURES:					
Project Expenditures:					
Reimbursment - prior year revenue <sup>1</sup>		2,865			
Transfers - Out:					
Total Expenditures:		- 2,865	_	-	-
Revenues Over/Under Expenditures:	26	3 2,811	110	1,542	654
Fund Balance - June 30	\$ 17,35	5 \$ 20,166	\$ 20,276	\$ 21,818	\$ 22,472

<sup>&</sup>lt;sup>1</sup>·A developer refund was made in 2016/17 - for reimbursement of Sanitary Sewer Video costs.

The description of this fee and fee amounts are attached per Resolution No. 05-10291 dated June 20, 2005. Revised fee amounts are attached per Resolution No. 12-11778 dated 02/21/12.

These fees will be used to fund the increase in size for the Highway 4 Sewer Trunk Line to serve new development.

Funds in the amount of \$200,000 for the Hwy 4 Trunk Line Relief project are payable to fund 522 Sewer Facility Reserve Buy-In fund when revenue receipts are sufficient.